



PARAMEDIC INTERN RECOGNITION

Effective: July 1, 2023
Replaces: February 17, 2017

I. Purpose

The purpose of this policy is to establish a mechanism for notifying the EMS Agency of paramedic student placement within the local EMS system and ensure appropriate medical control and oversight of Paramedic Interns prior to practicing within the local jurisdiction.

I. Recognition Process

- A. Submit a completed Paramedic Intern Recognition Application signed by the intern applicant, paramedic training program and approved preceptor(s).
- B. Pay any applicable fees through the online payment system.
- C. Complete a background check (Department of Justice (DOJ) and Federal Bureau of Investigations (FBI) Live Scan) reportable to the EMS Agency. Not applicable if already certified or accredited by the Santa Clara County EMS Agency.
- D. Successfully pass the Paramedic Accreditation Examination which is a component of the Local System Orientation Examination. The exam may be completed up to six months prior to application. The required minimum passing score is 85%.
- E. When the entire process is completed, the paramedic intern will be issued an identification card valid for six (6) months. If the internship extends beyond the six (6) months, the sponsoring agency's program manager must request an extension.
- F. No paramedic intern may begin to practice as a paramedic intern in Santa Clara County until approved by the EMS Agency.

III. Appointment Scheduling and Submission

- A. First time applicants that are not already certified or accredited by the Santa Clara County EMS Agency must make an appointment with the EMS Agency to confirm their identity and have a current photograph recorded unless a current, validated photograph and identification is on file with the EMS Agency.
- B. EMS Agency personnel will only discuss internship matters with the applicant consistent with Title 22 Regulations and privacy and confidentiality laws. However, those employed by Santa Clara County EMS System provider agencies may coordinate document submission with their employer's EMS Program Manager if they desire.
- C. Express or on-site processing of accreditation is not available. Applicants should apply at least thirty (30) days prior to start of field internship.