



County of Santa Clara Emergency Medical Services System

EMS System Identification Badge

EMS SYSTEM IDENTIFICATION BADGE

This checklist is for an individual that has been hired or is currently working for a Santa Clara County EMS System Provider. In order for an online application to be accepted and processed, the following items must be submitted by the applicant via the online Credentialing Portal.

The requirements for each item contained in this checklist may be reviewed in *Santa Clara County Prehospital Care Policy #617: EMS System Identification*.

- EMS Personnel Application – must be completed and digitally signed via the online Credentialing Portal by the Applicant. All documents listed below must be attached digitally:
 - Attach a digital copy (front and back) of two (2) government issued photo identifications: First time applicants must present two (2) non-expired forms of identification from List A, or one (1) from List A and one (1) from List B. Original documentation of these forms of identification must be presented to the EMS Agency.

| LIST A | LIST B |
|---|--|
| Driver's license or ID card issued by a State or outlying possession of the United States | Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal |
| U.S. Military identification card or Military dependent's identification card | Certification of Birth Abroad issued by the Department of State |
| U.S. Passport or U.S. Passport Card | Certification of Report of Birth issued by the Department of State |
| Permanent Resident (Alien) Card | Social Security Account Number card |

- Attach a digital copy (front and back) of current State of California credential for which the applicant is applying for an EMS System Identification-(ex: license or certification for Registered Nurse, Paramedic, EMT, or etc.)
- Attach a digital copy of completed California Department of Justice (DOJ) /Federal Bureau of Investigations (FBI) Request for Live Scan Service Receipt Form, reportable to Santa Clara County EMS Agency and EMS Authority. Only required if you are not already certified or accredited by the Santa Clara County EMS Agency.
- Upon **initial** employment with a Santa Clara County EMS System Provider, attach a digital copy of the certificate of completion for each required self-study courses listed below:
 - Incident Command System 100 (IS-100)
 - Introduction to Standardized Emergency Management System (SEMS)
 - Introduction to the National Incident Management System (NIMS IS-700a)
 - Hazardous Materials First Responder Operation (FRO)
 - Weapons of Mass Destruction Awareness (US DHS Course AWR-160)
 - Successfully pass the Local System Orientation Exam - Info and registration can be found on the Santa Clara County EMS Agency website

Contact the EMS Agency for completion of the following:

- In-Person Government Identification Verification (Required only for initial applicants)
- Payment of County ID Badge Processing Fee of \$20.00 must be paid by credit card only. May be accepted via phone transaction or in-person. All initial applicants transaction fees must be completed in-person
- Personnel photograph taken by Agency Staff, if not on file

Online applications will be processed when all required information is complete, including receipt of background clearance from the Department of Justice and Federal Bureau of Investigation.

On-site pick up of credential is not available.