



County of Santa Clara Emergency Medical Services System

Policy #202: EMT Course Completion by Challenge

EMT COURSE COMPLETION BY CHALLENGE

Effective: September 12, 2014
Replaces: October 1, 2008
Review: September 12, 2023

Resources:
EMS Personnel Application
Policy #200: Eligibility for Prehospital Certificates and Credentials

I. Purpose

The purpose of this policy is to establish standardized criteria for the certification of EMT personnel by challenge that is consistent with the applicable state statutes and the EMS programs of other counties in this State.

II. Eligibility Requirements

- A. The candidate must meet one of the following requirements in order to be eligible to certify by course completion challenge examination:
1. Currently licensed in the United States as a physician, registered nurse, vocational nurse, physician assistant, or licensed practical nurse
 2. Successfully completed an emergency medical service training program of the Armed Forces of the United States within the preceding two (2) years, which meets the Department of Transportation EMT Course guidelines
- B. Meet the eligibility requirements identified in Policy 200.

III. Examination Process

Applicants must pass the examination by pre-established standards developed and/or approved by the Santa Clara County EMS Agency.

IV. Failure to Qualify

An eligible person shall be permitted to take the EMT challenge examination one (1) time only. Failure to qualify will require an individual to complete an approved EMT course.

V. Documentation Required

- A. Completed EMS Personnel Application.
- B. Proof of completion of one of the eligibility requirements listed in Section II (A)(1) or (A)(2) and (B).
- C. Complete any additional training that is required meeting the Agency requirements for EMT.
- D. Successfully complete the National Registry EMT-Basic Examination.
- E. Current CPR card, which meets American Heart Association Guidelines at the Healthcare Provider level.
- F. Pay the established fee.
- G. Present two (2) current government issued photo IDs (state driver's license, state ID card, or passport).
- H. Completed background check (Department of Justice (DOJ)/ Federal Bureau of Investigations (FBI) Live Scan) reportable to the EMS Agency.

VI. Certification

The Agency shall issue a wallet-sized certificate, valid statewide for two (2) years from the date of issue, to the eligible individuals who successfully complete the application requirements.

VII. Appointment Scheduling and Submission

- A. Course completion by challenge applicants must make an appointment and submit all documents in person to the EMS Agency.
- B. EMS Agency personnel will discuss certification matters with the applicant only. Those employed by Santa Clara County EMS System Stakeholders may coordinate submissions with their employers EMS Program Manager.
- C. Express or on-site processing of certifications is not available. Applicants are encouraged to apply at least two months prior to expiration of certification.